

# City of Boardman Utility Account Authorization Form

**This form authorizes a copy of your City of Boardman Water, Sewer, and Garbage Utility Bill to be sent to the tenant of the property below and authorizes the City of Boardman to discuss this account. Authorization excludes a single metered property with more than one unit. (Boardman Municipal Code chapters 13.08 and 14.04).**

**Property Address:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Property Owner/Property Manager Information**

Owner or Property Manager's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Tenants Information**

Tenant(s) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**By signing this form, I am authorizing the City of Boardman to send a copy of my utility bill each month to the above named tenant and to discuss with this tenant information about this account. I understand I am responsible for all outstanding balances on this utility bill. Further, I understand I am required to notify the City of Boardman if I no longer want a copy of my utility bill sent to this tenant. I understand a new Utility Account Authorization Form will be filled out for each change of tenant on this property.**

\_\_\_\_\_  
Signature of Property Owner or Property Manager

\_\_\_\_\_  
Date

For office use only:	
Date Received: _____	
Date Authorization is rescinded: _____	Per: _____
_____	