



LAND USE APPLICATION SIGN PERMIT

File Number: _____ Fee: _____

Date Received: _____ Date Complete: _____

Applicant or Legal Owner: Name(s): _____

Mailing Address: _____ City: _____

Phone: _____ E-mail address: _____

Legal Owner (if different from applicant): Name(s): _____

Address: _____ City: _____

Phone: _____ E-mail address: _____

Property Description:

Township: _____ Range: _____ Section: _____ Tax Lot(s): _____

Zoning Designation: _____ Subdivision or Partition Plat: _____

Physical Address: _____

Lot Width: _____ ft Lot Depth: _____ ft Size of Parcel: _____ acres or square feet

Approval Criteria: The Boardman Development Code provisions found at 3.6.500 are applicable. The following is designed to assist in the permitting process but the applicant is responsible for applying the appropriate provisions to any application.

Sign Classifications.

1. Permanent signs. Signs placed for a period of 31 days or longer within one calendar year shall be classified as permanent; shall advertise or provide direction to the premises of the identified business located within the City of Boardman; shall be subject to a permanent sign permit; and shall conform to this and other City of Boardman ordinances.
 - a. On-premises signs shall be permitted within the regulations of this ordinance, with any exceptions subject to the requirements set forth within this ordinance for requesting variances or, where conditional use is specified, the provisions for such as set forth in the zoning ordinance.
 - b. Off-premises signs shall be subject to conditional use provisions; as such, the provisions and procedures as set forth in Chapter 4.4 of the Boardman Development Code; and approval of the Planning Commission of the City of Boardman is required prior to issuance of permit or installation.
2. Temporary signs. Signs placed for 30 days or less in a calendar year are temporary; and shall not be displayed for an aggregate total of greater than 30 days within a calendar year; and shall be subject to a temporary sign permit; and shall conform to all City of Boardman ordinances. These provisions apply equally to both on and off premise signs.

